



Grant Policies & Procedures

Community Grants

Grants that address any community need that is supported by the WFPC - Women's Fund of Portage County Mission Statement.

We fund the following:

- Non-profit agencies, organizations or governmental entities that are state and federal tax exempt, or established citizen committees wishing to complete a community project for the benefit of the women, children, and the general public of Portage County.

The Women's Fund of Portage County does **NOT** generally fund:

- Annual fund drives, capital campaigns, or general solicitation requests
- Establishment of, or contribution to, endowment funds
- Requests for emergency funding or other financial shortfalls
- Travel or honorariums
- Activities that are normally the responsibility of government

The Women's Fund of Portage County will operate without discrimination as to age, race, sex, religion, or national origin in considering results, and will award grants only to agencies, organizations and individuals that do not discriminate as to age, race, sex, religion or national origin.

Grants are awarded only once per year. During this granting process, grant applications will also be submitted to Donor Advised Fund Representatives for their review and consideration.

Preference will be given to grant applications that:

- Respond to current, emerging, and/or increasing needs
- Create a new program / project that is needed but not a duplication
- Strengthen volunteer participation and citizen involvement in community concerns

Each Grant Request will be evaluated based on the following:

- Relevancy to the Mission Statement of the Women's Fund of Portage County
- Potential benefit to the citizens of Portage County
- Identification of a clear need
- Capacity of the organization or individual to carry out the Grant Request
- Demonstrated collaboration within Portage County
- Demonstrated need for resources from the Women's Fund of Portage County vs. other available resources

Grant Summary / Progress Report for Previous Grant Awards: (Required)

- All previous recipients of Women's Fund of Portage County Grant Awards **"MUST"** submit a **Grant Summary/Progress Report** by **January 15th** or future grant applications will not be considered. These are available by downloading from the Community Foundation's website: www.cfcwi.org

Grant Application Requests for Funding must include:

A completed **Grant Application Form** along with all other requested documentation stated on form.

Please sign and return all required correspondence to:

Women's Fund of Portage County by March 1st

Late Grant Applications will not be accepted.

All applicants will be notified of final decisions by May 1st.



Application Materials should be directed to:
WOMEN'S FUND OF PORTAGE COUNTY, c/o COMMUNITY FOUNDATION OF CENTRAL WISCONSIN
1501 CLARK STREET, STEVENS POINT, WI 54481
PHONE: 715.342.4454 EMAIL: foundation@cfcwi.org FAX: 715.342.5560



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